



# NORTHERN OUTER BANKS

## NON-FOOD VENDOR/CRAFTER WAIVER

EVENT: Christmas Craft Village

DATE(S): November 28, 2025

PLACE: Whalehead in Historic Corolla Park

TIME: 11am-4pm

### AGREEMENT/APPLICATION

#### WAIVER (*Signature Required*)

I/We (below named) agree to hold harmless **Currituck County** and its agents, representatives, and employees from and against claims, damages, losses, and expenses including reasonable attorneys' fees in any case where it shall be necessary to file an action: (1) arising out of the performance of the work herein which is one for bodily injury, illness or death or for property damages including loss of use; and (2) caused in whole or in part by the performers negligent acts or failures to act or that his agents, employees, contractor(s), or subcontractor(s) or anyone employed by them for whose act the performer(s) may be liable.

I/We understand that email/cell phone will be the preferred method used for notifications.

I am a Currituck County resident or my business is in Currituck County\*\*:  Yes  No

I/We (below named performer(s)) have read and agree to the waiver information above.

Name (*please print*): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

Brief description of your work: \_\_\_\_\_

## Vendor/Crafter Rules & Regulations

I acknowledge that by signing this Application/Agreement, I will adhere to the following rules and regulations (*please initial*):

1. \_\_\_ Booth size is 10' x 10'. Tents will need to be staked in the ground. Vendor/Crafter must provide tent, tables and chairs. Vendor/Crafter must be able to load/unload their things and set up/break down their booth space themselves. If additional help is needed for set up, the Vendor/Crafter is responsible for finding someone to come help. Currituck County Department of Travel & Tourism employees will not be available to help Vendor/Crafter set up or break down.
2. \_\_\_ Load In/Load Out: Vendor/Crafter may begin setting up as early as **8 am/pm** on day of event. Tear down must be completed no later than **7 pm**. All vendor/crafter supplies must be delivered, and vehicles removed from the area at least 1 (one) hour before the event's beginning. Vendors are required to park in the designated vendor parking. **NO VEHICLES WILL BE ALLOWED ON SHOW SITE DURING EVENT HOURS.**
3. \_\_\_ Trash receptacles are located throughout the park for the Vendor/Crafter and our visitors' convenience. However, any bulk trash is to be placed in the dumpster located at the public boat ramp area.
4. \_\_\_ All booths must be manned by the Vendor/Crafter or designated assistant during show time.
5. \_\_\_ Photography/Video Consent: Please note that by participation in the event, vendor grants permission of photo and video to be used for the marketing purposes of Currituck County Travel & Tourism.
6. \_\_\_ PLEASE NOTE: Failure to comply with these rules and regulations may result in the exclusion from participation in future events.

### RETURN TO:

Taylor Pless, Assistant Promotions & Events Coordinator  
Currituck County Department of Travel and Tourism  
PO Box 431  
Corolla, NC 27927

Phone: 252-453-9040

Email: [taylor.pless@currituckcountync.gov](mailto:taylor.pless@currituckcountync.gov)